

2021 GTAI Budget presented at the December 22, 2020 monthly General Meeting:



**GREATER TORONTO AREA
INTERGROUP**

2021 BUDGET PRESENTATION

	Actual	Actual	Budget	Actual **	Budget	Budget
	2018	2019	2019	11 months	2020	2021
Contributions						
Group	70,179	73,789	44,000	72,462	75,000	75,500
Individual	67,653	76,825	98,715	76,795	84,000	84,500
Total Contributions	137,832	150,614	142,715	149,257	159,000	160,000
Literature Sales						
Sales	149,940	154,220	179,000	63,699	160,000	80,000
Cost of Sales	100,726	108,840	118,900	38,295	110,000	52,000
Literature Income	49,214	45,380	60,100	25,404	50,000	28,000
Total Revenues	187,046	195,994	202,815	174,661	209,000	188,000
Committee Expenses						
Archives	1,241	131	1,500	1,767	2,000	1,300
Accessibility	156	89	750	131	450	300
Corrections	439	496	1,200	29	750	400
Cooperation Prof. Community	1,287	1,880	2,500	-	2,000	500
Operating	6,303	4,186	6,000	2,536	6,000	3,000
Public Information	55	-	1,000	-	1,200	500
Treatment	649	178	1,000	282	400	300
Twelfth Step	493	1,494	1,200	615	1,000	500
Winter Season Open House	946	1,459	2,500	(209)	2,500	2,000
Communications	5,862	4,153	5,000	956	6,000	500
Info AA Day	2,000	1,246	1,500	-	1,500	500
Workshops	-	1,051	1,000	-	1,000	500
Grapevine	-	75	1,000	-	500	200
Total Committee Expenses	19,431	16,438	26,150	6,107	25,300	10,500
Operating Expenses						
Printing & Photocopying	1,168	4,342	29,622	3,317	6,000	2,000
Leased Equipment	7,077	6,756	6,400	6,244	4,000	6,300
Insurance	2,953	1,309	6,000	1,681	2,000	1,900
Accounting/Legal	16,176	9,500	12,000	12,500	11,000	11,000
Gratitude Month	5,066	6,621	8,000	3,621	6,500	3,200
Telephone & Internet	10,476	11,186	10,840	9,903	12,000	5,400
Bank Charges	3,023	2,911	3,000	2,570	2,800	3,300
Postage and Delivery	1,575	731	1,200	656	1,300	500
Occupancy	49,797	51,629	53,206	48,302	51,500	52,500
Office Supplies	4,379	4,995	6,000	2,440	6,200	2,000
Office Equipment	777	60	1,200	230	500	500
Computer	7,543	4,679	1,800	5,040	3,000	5,000
Website	1,093	2,317	1,560	2,199	2,200	2,300
Total Operating Expenses	111,103	107,036	140,828	98,703	109,000	95,900
Staff Expenses **	76,746	79,515	75,600	69,244	73,000	81,500
Total Operating & Staff Expenses	187,849	186,551	216,428	167,947	182,000	177,400
Total Expenses	207,280	202,989	242,578	174,054	207,300	187,900
EXCESS or (DEFICIENCY)	(20,234)	(6,995)	(39,763)	607	1,700	100

** 2020 Actual Staff Expenses excludes the wage subsidy for comparative purposes.

2021 Budget

GTA Intergroup's Finance Subcommittee and Operating Committee have reviewed and approved the numbers in tonight's presentation. The 2021 budget is a "break-even" or balanced budget. Its assumptions take into consideration the ongoing impact of COVID-19 on literature income, committee and operating expenses and a level of contributions consistent with the 2020 actuals. Tomorrow Alexx will email the detailed presentation to all Intergroup Reps and Committee Chairpersons (the table below provides a summary). Please share it with your group and committee members. At the January General Meeting I will welcome discussion and request a motion to accept the 2021 GTA Intergroup Budget as presented.

2021 Budget Summary

Group and individual gratitude contributions have been generous throughout 2020 even though it has been a difficult year. Contributions are expected to continue at this level and the 2021 budget is set equivalent to the 2020 budget at 160K. Literature sales of 80K are 50% of the 2020 budget which is \$10K greater than the forecasted 2020 actual reflecting an improvement in literature requirements during the second half of 2021 as attendance at in-person AA meetings increases. The result is that literature income is budgeted to be \$28K which is \$22K lower than the 2020 budget. The committee expenses budget in total is reduced by 58% or 15K compared to the 2020 budget and is \$10.5K. All committee budgets have been reduced. This is necessary because of the expected continuation of reduced literature sales and income. As stated earlier, the pandemic has impacted committee work and most committees' ability to use budgeted funds. I want to emphasize that committee budgets will be flexible in 2021. They may be able to be increased part way through the year should contributions, literature sales and operating expense variances be favorable. Operating expenses are budgeted at 96K, a reduction of 14K versus the 2020 budget. These expenses include items such as rent, external accounting, computer, telephone, leased equipment, gratitude month and website and mostly are fixed in the short to mid-term. Only a small portion of savings in operating costs (e.g., printing, office supplies and postage) are pandemic related therefore could increase in late 2021. Progress has been made in reducing expenses during the past several years. For example, just last month Intergroup implemented a cloud-based telephone service provider resulting in annual savings over \$5K. Some expenses (leased equipment and computer) are planned at above the 2020 budget because the current budget is closer to the 2019 & 2020 actuals. The 2021 staff expenses budget is comparable to the 2019 actual amount. Total operating and staff expenses are budgeted to be 177K, a reduction of 5K compared to the 2020 budget. Total expenses (the 3 categories of committee, operating and staff) are expected to be 188K, a reduction of 19K compared to the 2020 budget. In summary, the 2021 budget is a break-even budget. Its assumptions take into consideration the ongoing impact of COVID-19 on literature income, committee, and operating expenses but levels of contributions consistent with 2020 actuals.

2021 BUDGET DISCUSSION/VOTE (at January 26, 2021 monthly General Meeting):

	Actual	Budget	Actual **	Budget	Budget
	2019	2019	11 months	2020	2021
Contributions					
Total Contributions	150,614	142,715	149,257	159,000	160,000
Literature Income	45,380	60,100	25,404	50,000	28,000
Total Revenues	195,994	202,815	174,661	209,000	188,000
Total Committee Expenses	16,438	26,150	6,107	25,300	10,500
Total Operating Expenses	107,036	140,828	98,703	109,000	95,900
Staff Expenses	79,515	75,600	69,244	73,000	81,500
Total Operating & Staff Expenses	186,551	216,428	167,947	182,000	177,400
Total Expenses	202,989	242,578	174,054	207,300	187,900
EXCESS or (DEFICIENCY)	(6,995)	(39,763)	607	1,700	100

** 2020 Actual Staff Expenses excludes the wage subsidy for comparative purposes.

2021 Budget Discussion and Motion to Accept:

Last month Cam presented the GTA Intergroup's 2021 Budget as approved and recommended for acceptance by the Finance and Operating Committees. It is a balanced budget. The assumptions take into consideration the ongoing impact of COVID-19 on literature income, committee and operating expenses and a level of contributions consistent with 2020. At this time, Cam welcomed discussion and will then request a motion to approve. Cam then asked whether there were any questions regarding the 2021 Budget, and answered the questions accordingly. At this point Cam asked the Floor for a motion to accept the 2021 Budget as presented.

2021 GTAI Budget Vote: Motion to accept the GTAI 2021 Budget as presented moved by Charlie D. (Streetsville St. Andrews) and seconded by Jerrad H. (Fellowship). Due to the Zoom Polling feature malfunctioning, a vote was taken at this time to accept the 2021 GTAI Budget (by a show of hands). Result: 36 voted for the Motion; 1 abstention noted.
Motion passed.