GENERAL MEETING

TUESDAY, MAY 30, 2023 (online meeting)

(These Minutes Approved by Floor Members)

The meeting convened at 8:00 p.m. with a moment of silence followed by the Serenity Prayer. The Twelve Traditions were read by Dave A. (Trial and Error).

MEMBERS PRESENT:

INTERGROUP REP/ALT: Beaches, Beverly Hills, Birds of a Feather, Bloordale, Brampton Recovery, Church Street, Dry on Danforth, Erin Mills, Fellowship of the Spirit, Fellowship, Friendly, Half Century, High Park, Keep It Simple, King City, Kipling, Lakeshore, Leslie, Living Sober, Long Branch, Love & Tolerance, Meadowvale Fellowship, Midtown, Morning Discussion. Mount Royal-York, New Anchor, Newmarket, Noon Rap, Open Hands, Primary Purpose, Prince Edward, Responsibility, Royal York, Silverbirch, Sisters in Sobriety, St. Clements, Stepping Stones, Streetsville Action, Streetsville, Thursday Night Men's, Trial & Error, Tuesday Men's Solution, Twelve Steps, Westmoreland.

DISTRICT LIAISONS: Districts 02, 10, 12, 14, and 22.

OPERATING COMMITTEE MEMBERS: Kelli T., Julie G., Don H., Graham D. (OC Vice-Chair), Marvyn W. (OC Chair), Saverio I., and Marvyn W. (OC Chair).

SUBCOMMITTEE CHAIRS: ARCHIVES, ACCESSIBILITIES, COMMUNICATIONS, CPC/P.I, INFORMATION AA DAY 2023, I.T. SUBCOMMITTEE, ORC ADVISORY, SELF-SUPPORT, TREATMENT.

HOUSEKEEPING: Marvyn outlined the following: recording of the meeting.

continuous sobriety, Thank You Derek fulfilling your OC Service Commitment!

ADOPTION OF MINUTES – APRIL 2023 ERRORS/OMISSIONS: None recorded.

Motion to adopt Minutes as presented moved by Oscar C. (Responsibility) and seconded by Joe A. (One Paragraph at a Time). The Motion was carried. (78% in favour)

At this point in the meeting, Marvyn asked Operating Committee members to introduce themselves to Floor members.

CHAIRPERSON'S OPENING REMARKS - Marvyn W. (Mississauga), Operating Committee Chair We the GTA Intergroup Operating Committee would like to sincerely Thank Derek F. of the St. Clements for his Operating Committee commitment as OC Liaison to the Twelve 12 Step Committee, and he rotated off the OC Committee in the spirit of rotation. Derek has been a loyal and dedicated OC Committee member with GTAI over his

Great News! Laura V 12 Step Chair announced to the OC Chair that the In Person Office 9 a.m. to 5 p.m. [Mondays through Fridays] Phone Greeter Refreshing Training will commence starting Monday June 5th. We contacted 16 Phone Greeters in February that wish to go back into the office and work their phone shifts after over 3 years. If any of your Home Group members wish to do in- office phones at 234 office, please have them email Laura at 12step.chair@aatoronto.org

The GTAI Operating Committee would like to thank Jordan A. for completing his 1 year term as Twelfth Step Vice Chair and Laura V for completing her 3rd one year term as 12 Step Committee Chair, both will be complete their terms on June 28th,2023, and rotate off in the spirit of rotation. Laura wishes to stay on the 12 Step Committee as a committee member. We require resumes for the Twelfth Step Chair Immediately; qualifications: 2 years of sobriety and a knowledge of phone greeter or 12 step caller. (See Service Positions flyer in the Appendix of these Minutes)

Earlier this year we received notice from our Literature Coordinator who informed the Finance and Operating Committees after her 14.5 years loyal and dedicated service she wished to retire. After many candidate interviews, the Finance & Operating Committees offered a newly created position of Office Manager/Literature Coordinator with a 5-day work week to Shareena N. who accepted the position and started Monday, April 24th. Shareena told me last week

that she is really enjoying her new position and is looking forward to meeting all AA members from the GTA Fellowship. Please reach out and give Shareena a very warm AA welcome! Shareena can be reached at litdept@aatoronto.org.

Motion to Suspend Regular Business – Elections for Incoming Operating Committee Members (3)

MOTION to Suspend Regular Business to Facilitate Elections moved by Jeff D. (Kipling) and seconded by Amanda A. (Open Hands). The Motion was carried. (82% in favour).

Election for 3 new Operating Committee Members: Marvyn outlined the qualifications (2 years of continuous sobriety) and service commitments for this position and asked if anyone present would like to stand for the position. After giving a brief address to Floor members, **Jomana A. (Stepping Stones) was acclaimed as a new OC member.**

There will be an Election for two OC members at the June 27 General Meeting. Please announce at your groups!

COLLECTION OF THE 7TH TRADITION:

- As per our literature and the 7th Tradition, we are self-supporting through our own contributions.
- The 7th Tradition link is as follows: https://www.aatoronto.org/about/7th-tradition/

FINANCE REPORT – Bruce L. (Back to Basics), Finance Committee member

	April 2023 (1 month)							April 2023 Year-to-Date (4 months)							
	Actual 2023	Budget 2023	Variance	%	Actual 2022	Variance	%	Actual 2023	Budget 2023	Variance	%	Actual 2023	Actual 2022	Variance	%
Contributions	10,151	8,611	1,540	18%	6,897	3,254	47%	37,845	34,441	3,404	10%	37,845	33,944	3,901	11%
Literature Sales	14,890	10,000	4,890	49%	10,374	4,516	44%	59,862	40,000	19,862	50%	59,862	42,822	17,040	40%
= Total Revenues	25,041	18,611	6,430	35%	17,271	7,770	45%	97,707	74,441	23,266	31%	97,707	76,766	20,941	27%
- Cost of Sales	9,343	6,500	2,843	44%	6,173	3,170	51%	37,706	26,000	11,706	45%	37,706	25,157	12,549	50%
- Expenses	31,300	17,549	13,751	78%	12,707	18,593	146%	75,284	62,992	12,292	20%	75,284	49,716	25,568	51%
= Surplus / (Deficiency)	(15,602)	(5,438)	(10,164)		(1,609)	(13,993)		(15,283)	(14,551)	(732)		(15,283)	1,893	(17,176)	
Prudent Reserve Market Value at April 28, 2023 = \$286 K. 2023 Prudent Reserve Target = \$267 K.															

April 2023

- Contributions of \$10.2 K were favorable to the budget of \$8.6 K and were 47% greater than April 2022
- Literature sales of \$14.9 K were 49% greater than budget and were 44% greater than last year
- In April Intergroup incurred unbudgeted human resources and staffing expenses
- Expenses were \$31.3 K and included \$18.0 K of unbudgeted human resources and staffing costs
- Excluding the unbudgeted items, committee expenses were underbudget \$2.2 K, operating expenses underbudget \$1.1 K and staff expense underbudget \$0.9 K
- Deficit of \$15.6 K was unfavorable to budget deficit of \$5.4 K

April 2023 Year to Date

- Intergroup is in good financial shape, our prudent reserve value on April 30th at \$286 K it is 8% above the 2023 target
- Contributions of \$37.9 K favorable to the budget of \$34.4 K and were 11% greater than April 2022
- Literature sales are above budget \$19.9 K and 40% above 2022
- Expenses were \$75.3 K and included \$20.6 K of unbudgeted human resources and staffing expenses
- Excluding the unbudgeted items, committee expenses were underbudget \$3.2 K, operating expense also underbudget \$3.2 K and staff expenses underbudget \$1.9 K
- Deficit of \$15.3 K was unfavorable to budget by only \$0.7 K

How to Make Contributions to GTA Intergroup:

- Online where you can use your credit card or PayPal account to make one time or monthly contributions <u>7th</u>
 <u>Tradition Donation | GTA Intergroup (aatoronto.org)</u> or https://www.aatoronto.org/about/7th-tradition/
- Interac e-Transfer to contributions@aatoronto.org
- Mail a cheque or money order payable to "Toronto Intergroup" 202-234 EGLINTON AVENUE EAST TORONTO ON M4P 1K5
- Monthly pre-authorized bank debit by contacting the Intergroup office at littdept@aatoronto.org

SUBCOMMITTEE REPORTS

ARCHIVES: Glenn G. (East York), Chairperson (verbal report)

Last month, our committee attended the Hamilton area Archives Breakfast; it was very successful. For those of you who don't know: we host our own GTAI Archives Breakfast Event in November; this is an annual event so please stay tuned for that. For those of you who like AA road trips, a group of us are going to London this Saturday for the London Archives Breakfast (Sat. June 3). These breakfasts (other than the bacon, eggs, and toast!) feature AA local histories and are quite interesting. Please reach out to archives@aatoronto.org if interested in this and future events.

On Sat. June 10 (1-4 p.m./hybrid and in-person), the Area 83 Eastern Ontario International Archives Chair will be hosting an Archives Workshop at our Intergroup Office (234 Eglinton Ave. East, Suite 202). Topics: a) Taking a Group History; b) Taking an Oral History. Refreshments will be served, and participants will be able to get a tour of the Archives Repository.

COMMUNICATIONS: Tedd D. (Rox Glen Traditional), Chairperson

Notes about The Better Times:

- 1. The Better Times editors have agreed to stagger the June publication to allow us to focus on July. The purpose being to have relevant and current information regarding events and medallions before the hardcopy is published.
- 2. There is discussion of publishing the Better Times hard copy in black and white while the web version would be read online or downloaded via a link as a colour version perhaps with more pages.
- 3. There's discussion of changing the page count and formatting to diminish the amount of paper cost.
- 4. Whereas traditionally the Better Times tended to repeat what may have been in the Grapevine there's discussion of focusing Better Times on regional and seasonal issues relevant to the GTA members at the same time as that issues of interest to the greater fellowship might still be dealt with. However there is a need to be concise as our costs are an issue.
- 5. There was discussion around the creative use of a "wandering intrepid reporter" who visits different groups to gather stories of interest. (This could actually be several people where the story is melded into one voice). The use of a cartoonist in future publications is also being considered.

INFORMATION AA DAY 2022: Bert J. (Silverbirch), Event Chair

I am an alcoholic, member of Silverbirch, District Committee Member of district 22 and your Info AA Day chair. May 27th was the date of the event and it was a success after 3 years of online presentation.

The presenters did an awesome job preparing their presentation and being timewise for those. In the morning we had the District committees' presentation and lots of information came out to pick the interest of the members into service.

The delegate report with some audio-visual glitches was well received and was understandable.

In the afternoon we had the pleasure to receive a Class 'A' Trustee from the India GSO which was a surprise for us to have his presence and also an honor.

By a mutual agreement from the Vice chair and the Chair, we asked him to talk about the Indian Fellowship and gave him 5 minutes to him and his translator to do so. It went a little bit further but it was ok.

To not disturb the agenda, we could have asked him to talk 10 minutes before the start of the afternoon event or at the end of the event but we felt it would be a lost opportunity for the committee to have this experience. And the fact to have this trustee available was overwhelming and a key to the day.

The afternoon went well and the Intergroup presenters made their point on what it was needed and what the Intergroup was and their goal. The message was well received by the attendees.

The G.S.O.(General Service Office) speaker Diana L. was well received and did a fabulous job to present the General Service office to the attendees and share her experience, strength and hope as she as she say had low mileage but high resolution in her journey with the fellowship.

Thank you for your most precious moment, Bert J., District Committee Member District 22, Info AA Day Chair 2023

I.T. SUBCOMMITTEE: Michael W. (Welcome), Chairperson

Completed: Replacement of Fortinet Firewall with minimal hardware (\$293.78 network device) and cloud based services. Elimination of Fortinet annual support agreement. Approx. saving \$3,300 - \$4,750 over 3-5 years.

In Process: 234 Hybrid Conferencing system – on hold. Unite Communications Greeter System replacing Callture go live June 5th, 2023. 234 office phone cutover to Unite VOIP mid-June after greeter system. Request by OC to investigate hybrid monthly Intergroup meeting required technology.

ONTARIO REGIONAL CONFERENCE 2023: Kathleen MacD. (Fellowship), Chairperson, ORC Advisory Committee

ORC ADVISORY COMMITTEE

May 29, 2023

On behalf of the GTA Intergroup, we would like to thank Roman R. and his committee for all their hard work over the past 5 years. It was a long wait for all of us and a great time to be back together at a very successful ORC.

Because of the uncertainty of the last few years, the budget for the conference was aimed at keeping expenses to break even at a total conservative attendance estimate of about 1900 people (approximately 2/3 of the usual attendance in line with the contract negotiated with the Sheraton).

The ORC Advisory Committee met on May 2nd to review the final report for the 2023 ORC given by Chair, Roman R. and Treasurer, Trisha R.

Summary of the numbers....

Attendance: AA 2412 Al-Anon 132

> Alateen 30 Guests 61

Total Attendance: 2635 vs 2850 in 2019 (last in-person ORC)

Total Attendance Banquet: 730 vs 755 in 2019

Total Income: \$231,425 Total Expenses: \$191,999

Net operating including banquet: Surplus of \$39,426

The committee would like to wish the 2024 Chair, Lisa W. and her committee all the best for another fantastic event!

Kathleen MacD., Chair, ORC Advisory Sub-Committee

WINTER SEASON OPEN HOUSE 2023

Committee meetings will commence in August. Tony Z. (Bloordale), 2022 event Chair, will remain as event Chair for 2023. Stay tuned!

WINTER SEASON VIRTUAL ALKATHON 2023

Committee meetings will commence in August. David P. (Birds of a Feather), 2022 event Chair, will remain as event Chair for 2023. Stay tuned!

DISTRICT REPORTS

ACCESSIBILITIES: Greg R. (Markham Village), Chairperson:

Hi GTA Intergroup friends! We had a great meeting last Sunday May 21st. Our turnout was moderate but we got a lot accomplished.

We were invited to present on Accessibilities at the Information AA Day that was held last Saturday at the Bloordale Church. Our committee was prepared as we worked as a team to get the Accessibilities Display printed and transported to the church on time, thanks to Julie our Liaison and Johnny our committee member. How do I get reimbursed for the printing costs by the way?:)

The day was a success. Two people came up to me and said that the work the committee has been doing resonates with them and they want to join the Accessibilities committee and help out.

On another note, now that I'm back in town I'm visiting along with Committee member Johnny a different GTA group each week to check out if their meeting room is accessible and if there is anything we can do as a committee to help solve any problems. At minimum, we are bringing awareness to the Group regarding the existing elevator that is usually at these churches, but are under-utilized. The elevators are present but the group often doesn't know where the operations key is. We are helping bring awareness to those in need of breaking down these barriers.

If you are interested in Accessibilities and helping to preserve our member's dignity, please join us on our committee so we can get more things done.

With love and gratitude, Greg R - GTAI Accessibilities Chair

CORRECTIONAL FACILITIES: Chair not present. No report.

COOPERATION with the PROFESSIONAL COMMUNITY/PUBLIC INFORMATION: Joe A. (OPAAT), Chairperson

CPC PI Report for May 2023: Prepared by Joe A, OPAAT, Acting CPC PI Chair

<u>Discussion on the Pri- Med Conference 2023 participation:</u>

- held May 10-12, 2023 at the International Convention Centre, Mississauga
- Thank you to Intergroup for registering us for this third party exhibition on medical education resources
- Alanon was present but not located beside the AA exhibit
- Feedback: Our exhibit was somewhat hidden. The booths in our row were only four feet long. A more visible location could be considered next time; GTA AA business cards were available; information with QR codes would have helped; interest in the meeting guide application was well received, especially by professionals in remote communities.
- Cost: approx. \$1,600.00
- Grapevines and pamphlets were available
- Video presentation would have been useful next time to be running in background

<u>Information AA Day May 27 at Bloordale:</u> Thanks go out to Dorothy A and Nancy T who set up and presented during the CPC / PI workshop

<u>CARP (Canadian Association of Retired Persons)</u> has an event Wed June 21/23 at Vic Johnson Community Centre in Streetsville from 10-2pm. We are looking for volunteers. Please email <u>cpc@aatoronto.org</u> if interested. Thank you 4. We have borrowed GSO materials (table cloth and backdrops) for nearly three months now. Glad we let GSO know about the extra events, as Chair met GSO Chair, Diana L at Thorncliffe Park this past Friday. An honest program in action!

NEXT MEETING: Monday June 19; 7PM ZOOM: 85475470291 - Password: 002060

GRAPEVINE: No report.

Kelli T., OC Liaison, mentioned that there is no Grapevine Chair at the present time; no Grapevine committee meetings are being held at this time.

SELF SUPPORT: David T. (Welcome), Chairperson

- 1. Meeting opened at 6:35 with a Moment of Silence and the Serenity Prayer.
- 2. Attendance: Bert J D22, Kathie T Area 83 Self-Support Chair, Lou-Anne Z D06, Lori L D06 Self-Support Chair, Marvyn W OC Chair, David T D10 Self-Support Chair
- 3. Twelve Traditions read by Bert J
- 4. District Reports

Lori – Not much to report, Dorothy the PI/CPC Chair active in attempting to get Posters in Bus Shelters, District Groups are returning to live meetings

Bert J D22 - No Self-Support Chair, district still a virtual meeting

Marvyn – Intergroup meeting will be returning to a Hybrid meeting at Timothy Eaton, Planning a Sponsorship Workshop, Archives will be holding an in-person/Hybrid workshop on 10 Jun, looking for several Operating Committee positions to be filled, new Communications Committee Chair and more members needed for Better Times as well as more submissions of stories; Need new 12 Step Chair, new OC Chair, new OC Vice Chair, new Secretary and several liaison positions;

Kathie T? Area 83 – Will be suggesting Self-Support Cans to Districts, June 10 presenting a Self-/support presentation to Service Day at Districts 78-78-74; Steve B will be presenting at District 62 Service Day; Kathie presenting at D42 in Canton NY and D42 on Zoom; Kathie spoke about Bert's Posters; discussion about groups coming back in person

David – spoke about D10 Self-Support and GTA Info AA Day Self-Support Presentation

New suggested contributions to GSB - \$12.20US/16.50 CDN per Individual

Contribution to support individual Groups - \$292.28 US/395.00 CDN.

The US Dollar conversion will change from day to day based on daily conversion rate.

- 5. Lou-Anne asked questions about Self-Support at Group meetings and also asked about Birthday Envelopes David responded that GSO will be printing new ones but they are on Back-Order; in the meantime, GTA Intergroup does have a small supply.
- 6. Reminder that payments to GSO are to be made out to General Service Board

TREATMENT: Brendan O. (Fellowship of the Spirit), Chairperson (verbal report)

We've lost a bunch of meetings [from our district service roster]. Michael Garron Hospital (Dist. 18): we had a facilitator start the meeting up; she left and then the new facilitator decided on a re-think, so this meeting is on hold until we work things out. Another meeting (CODA/Scarborough) was put on hold due to lack of attendance. Homestead Women's Treatment Centre Meeting (Dist.10): what's been happening over the past year and a half is that we have the district Treatment committee hosting the meetings. Then individual AA members start attending the meeting. They tell the staff "Don't worry about them (district volunteers) anymore. We'll take this meeting over ourselves." So, the district is cut right out of it. I'm not thrilled about it as this is not how our [service] structure is worked. They are not supporting Bridging the Gap, literature, etc. This also doesn't fulfil our spirit of rotation.

We had a very interesting committee meeting this month; three chairs showed up and we had a good discussion for an hour and a half. The Area Treatment Chair was also in attendance. I mentioned to the Area Chair that we are overwhelmed and have a lack of support at the table. We've identified one of the issues: ideally, the treatment chair is setting up new meetings/training for new meetings, overseeing Bridging the Gap, and making sure treatment service meetings have literature. It's the districts/groups' responsibility to make sure people show up to chair and speak at this meetings. What is happening is the districts are not doing this; some GSRs aren't stepping up; the treatment chairs are doing it. Please talk to your groups about this lack of support at treatment meetings and encourage members to chair/speak at treatment meetings at their district table.

At the recent Information AA Day, David A. (D10 Treatment Chair) gave a presentation on behalf of Brendan.

AREA 83 REPORT: Amy L., Area 83 Alternate Delegate

Area 83 Alternate Delegate May 30, 2023

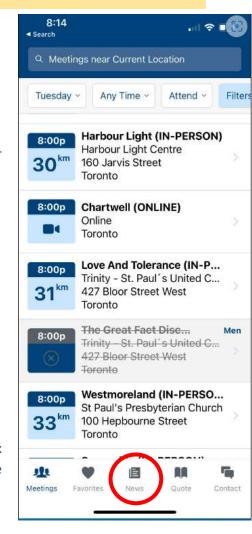
James, our Area Delegate continues with his report back about his activities at the General Service Conference. There will be 3 additional presentations, 2 on June 10 and one on June 17. Details are available on the Area 83 Glide App: (https://area83communications.glideapp.io/dl/d0a5f4/M/85e47a)

Area 83 will be having the 2nd **Area Committee meeting** in Belleville at the Westminster United Church 1199 Wallbridge-Loyalist Rd. on Sunday June 3, @ 10 am. All are welcome as visitors and there is always time at the end for open sharing time. The agenda is available at the Area website (Agenda (area83aa.org)) -It will be offered as hybrid, and the meeting details are at the top of the agenda that can be downloaded.

The agenda for the day will include brief presentations on how to arrange for ASL interpretation, the National AA Archives workshop coming in September 2023, and the National AA. Technology workshop. There will also be a discussion about hybrid meeting format for Area 83, in particular as a way to conduct our Area Committee meetings.

A couple of reminders from GSO: They have set up a separate post office box just for Seventh Tradition contributions. Please send contribution checks payable to "separate post office box that has been established for Seventh Tradition contributions only. Please send contribution checks payable to "General Service Board" to: Post Office Box 2407 James A Farley Station New York, NY 10116-2407. You also can continue to make contributions online at www.contribution.aa.org using a major credit card or PayPal.

Lastly, there are many GSO updates available under "News" at the bottom of the meeting guide app (see O on the image to the right).



GSO continues to ask for video submissions for Young People's ESH. Details for these video stories are below.

Young People's Video Project is ongoing and there is not a deadline for submissions! Please send in your new content videos.



RECEPTION:

Present were 41 Reps, 8 Alternate Reps, 7 OC Members, 7 Subcommittee Chairs, 5 District Liaisons and 2 Visitors, for a total attendance of 70 members.

UNFINISHED BUSINESS

Currently, there is an **ad hoc committee** that is endeavouring to search for groups in the GTA that aren't currently participating in/not represented at Intergroup. The chair of this committee, Angela O. (Mount Royal-York) and her team are currently working hard on this initiative, and making progress in identifying groups that are not currently represented at the Intergroup level.

Angela was present this evening, and was invited to give verbal report/update to the Floor:

We've made some progress on our project. We decided that we are going to create a flyer that will be distributed to everyone; a future part of the monthly Minutes and GTAI monthly meeting pre-registration that members receive. To backtrack: we came up with a list of groups that currently don't have Intergroup Reps or Alternates. We sorted this list by districts, so it would be easier to identify who the DCMs/ADCMs are (Angela screen shared the committee's working copy of the list discussed) so they can be included in the discussion. First of all, we sorted groups that have Intergroup Reps and Alternates. This list is updated regularly, as per information received (General Meeting registrants list that are current from 234). Our focus is on the groups that aren't represented at the Intergroup level. This list is sorted by the 8 service districts, and the number of group members is also recorded. The idea is to ask the secretary/group contact of the groups that are currently not participating at the Intergroup level a) if they want to invite the ad hoc committee to their next business meeting, to let them know about Intergroup service participation/service opportunities; or b) have the group secretary impart the information, inviting interested members to contact Intergroup. To this aid, we are currently working on an information flyer; a draft has been submitted to committee members for approval juts recently. The flyer (also shown via screen share at this meeting) will feature QR codes (very unique!). One QR code will take you to the aatoronto.org website and to possible future service days (i.e. Info AA Day). Once the flyer is approved, we can send out to all and also recruit some member volunteers to do outreach to the groups.

Marvyn touched on the fact that the I.T. committee is still putting together recommendations to the Operating Committee for the future in-person/hybrid GTAI monthly General Meeting. The recommendations will include appropriate/necessary hardware and processes for hybrid functionality. By next month, we can hopefully start the process if/when information is received. We might have this in place in order to hold the first hybrid meeting for the July or August General Meeting.

WE NEED YOUR HELP TO FULFILL THE SERVICE SIDE OF YOUR RECOVERY TRIANGLE:



Phone Greeters/12 Step Volunteers
Twelfth Step Committee Members
Twelfth Step Committee Chairperson
Bilingual Member Resource (12 Step Calls)
Operating Committee Member (1)
Workshop Chairperson
Better Times Editor (1 more)
2025 ORC Chairperson

Website Administrator ('Webmaster') + Alternate

NEW BUSINESS

No New Business was forthcoming.

CHAIRPERSON'S CLOSING REMARKS: Marvyn thanked everyone for their participation and dedication to service.

A **Motion to adjourn** was moved by Amanda A. (Open Hands) and seconded by Brendan O. (Fellowship of the Spirit). Carried. The meeting adjourned with the Responsibility Declaration.

NEXT GENERAL MEETING: An online meeting will be held on Tuesday, June 27 at 8 p.m. (virtual meeting).



INTERGROUP Twelfth Step Chairperson Needed

Description and Requirement

PURPOSE	The Twelfth Step Subcommittee is responsible for answering the help line at Greater Toronto Intergroup, and for carrying the message to the still-suffering alcoholic; one phone call at a time. The mandate for the Twelfth Step Committee is to ensure that there is someone always there when the alcoholic finally reaches out.
RESPONSIBILITIES	 The Twelfth Step Chairperson is selected from the membership; subject to approval by the Operating Committee. The Chairperson is to be the Coordinator of the Twelfth Step Subcommittee and shall assume responsibility for its overall activities, which include the following: Attendance/Chairing duties of the monthly Twelfth Step Subcommittee meeting (held every 2nd Wed. of the month at 7 p.m.) and attend special meetings as required Monthly attendance/reporting to the Intergroup Floor on the last Tues of the month at the GTAI General Meeting Responsible for overseeing recruitment, training, selection, and assignments of Phone Greeter Volunteers via communication with the Subcommittee Phone Greeter Scheduler(s) and Phone Volunteer Trainer Assigning monthly Greeter Captains, and assume this responsibility if/when the scheduled Greeter Captain volunteer cannot fulfil their service commitment Maintain a list of monthly Greeter Captains and monthly Phone Schedules (Daytime/Evening/Overnight shifts) Receive Twelfth-Step related email inquiries from our website www.aatoronto.org and respond or forward to the appropriate member(s) Manage and maintain guidelines for the Twelfth Step Subcommittee, the Master Scheduler, the Phone Volunteer Trainer, Greeter Captains, and Phone Greeters Report to the Operating Committee regarding a) technology maintenance and updating, and b) training schedules regarding new technology Request/follow up with other Subcommittee Chairpersons and request that they attend a Twelfth Step Subcommittee monthly meeting once a quarter
QUALIFICATIONS	2 years of continuous sobriety is required for this service commitment. It is an asset that the candidate would have some experience as a Phone Greeter and/or has had experience as a Twelfth Step volunteer.

FOR FURTHER INFO, PLEASE CONTACT the GTAI Operating Chairperson, Marvyn W. at oc.chair@aatoronto.org