



Attention: GTA Intergroup Representatives and all members of AA Groups in the G.T.A.

Regarding: **This document aims to clarify the process for amending the G.T.A.I Procedures and Guidelines**

### **Step 1:**

#### • **March 26 General Meeting**

- Intergroup Reps received the following 2 documents, which are also available on the GTAI website:
  - **Notice of Motion** ('To Amend the Greater Toronto Area Intergroup Procedures and Guidelines)
  - **Draft Copy** of the revised Procedures and Guidelines incorporating the proposed updates
- **The Motion** was put on the floor, seconded, and the list of proposed changes reviewed with attendees.
- Intergroup Reps were requested to bring this information to their groups for discussion and to decide whether the Intergroup reps should vote to proceed to a Referendum vote (a written vote by ballot). Vote on this motion to proceed to Referendum vote will take place at the June 25, 2019 GTAI meeting.

### **Step 2:**

- Intergroup reps bring the documents to their groups, discuss the proposed changes, and decide whether to vote to proceed to Referendum on them.

### **Step 3:**

#### • **June 25 General Meeting**

- Motion is discussed and voting members (Intergroup reps or alternates in their absence) vote on whether to send the Motion to a Referendum
- A simple majority is required to proceed to Referendum
- If approved, a **Referendum Voting Sheet** is provided to all the AA Groups in the GTA for consideration and a vote

### **Step 4 (if Referendum is approved):**

- Intergroup Reps discuss each item on the Referendum Voting Sheet with their group members at the group business meeting. Reps are encouraged to make copies of the documents to facilitate the discussion. Documents are also available on the GTAI website at [www.aatoronto.org/about/procedures-and-guidelines](http://www.aatoronto.org/about/procedures-and-guidelines)
- After group discussion, the group members vote on each item in the Referendum Voting Sheet. Abstentions are not counted.
- The Chair and Group Secretary record the votes on the Referendum Sheet and sign the form.
- The Referendum process is 3 months in length, so the completed form must be returned to the Intergroup Office or at the GTAI meeting, by the Referendum closing date, which is **September 24, 2019**.

### **Step 5:**

- EC counts the votes and announces the results.
- If passed (60% approval required), the document draft is finalized and published on the Intergroup website.

It is recommended that the group have a copy of the current Procedures & Guidelines (2019 revised edition) for this endeavor, in addition to the Draft revised P&G document and the Referendum Voting Sheet. If your group does not have a copy, the Procedures and Guidelines document is available on our website [www.aatoronto.org](http://www.aatoronto.org) or please call the Intergroup Office **(416)487-5591** or email [admin@aatoronto.org](mailto:admin@aatoronto.org) to make arrangements for hard copies.

*If you receive this email and are not the current Intergroup Rep, please be so kind as to present this at your monthly group business meeting for discussion*